

Objective of the Wage Subsidy Program:

- The Wage Subsidy program, managed by Global Vocational Services Inc. (GVS), assists job seekers in securing long-term full time employment. The program subsidizes the wages of a new employee while offsetting the cost of training and/or orientation.

Benefits of the Wage Subsidy Program for Employers:

- The employer is reimbursed a portion of a new (eligible) employee's wages to offset the cost of training.
- GVS also provides a free job posting service. Employers are welcome to post a Wage Subsidy position, which will be placed on our website and circulated to all local employment agencies.

Employer Eligibility:

- Must be a registered business with Canada Revenue Agency and be up to date with Source Deductions.
- Must be registered and in good standing with WCB coverage and comply with BC Labour Standards.
- Must be offering 30-40 hours per week and intend for the position to be long term. Some flexibility in hours is possible if required by the new employee.
- Must determine a fixed rate of pay ~ commission only positions and piece work are not eligible.
- Must be prepared to orientate and train the new employee.

Job Seeker Eligibility:

- Must be unemployed
- Must have an Employment Insurance (EI) attachment, defined as:
 - Currently receiving Regular EI benefits *or*
 - Had a regular EI claim within the last 3 years *or*
 - Had a maternity or parental EI claim within the last 5 years & now ready to return to work.

How to access the Wage Subsidy Program:

- **Before the applicant starts employment, we must have a contract in place, please call us before offering employment.**

How It Works:

- Once employer and job seeker eligibility is confirmed, GVS will provide an Employer Application package. This application takes very little time to complete and can be processed very quickly by GVS staff.
- Upon receipt of the Employer Application, a Job Development Coordinator will review the application and contact the employer for clarification. If suitable, GVS draws up a Wage Subsidy Contract and arranges a time to meet with the employer to review and sign the contract.
- GVS completes the paperwork in a timely manner; our main goal is to assist individuals in securing immediate full time employment.
- We reimburse the agreed upon percent of the wage on a monthly basis and our commitment is to process the cheque within five working days of receiving the claim.